

Conditions attached to premises licence for Thoulstone Park, Thoulstone, Chapmanslade, BA13 4AQ

a) General – all four licensing objectives

Mandatory Conditions

The relevant mandatory conditions shall apply.

Periods during which the Licence will have effect

The licence will only authorise licensable activities on the premises between 1st April and 30th September each calendar year.

Definition of “Community Event”

In this licence “Community Event” means an event involving licensable activities taking place on the licensed premises at which all the following apply:

1. The event shall not be run for the private benefit of any individual, company or other organisation.
2. Any and all profit from the event shall be applied for charitable purposes or good causes.
3. The event shall be held for the primary benefit of the local community, meaning residents and organisations living or based within a radius of 5 miles from the premises.

Capacity Limits

Attendance at any event involving licensable activities taking place at the premises, other than Community Events shall be limited to 500 persons at any one time. Community events shall be restricted to 5000 persons

Restrictions on the sale of alcohol

With the exception of Community Events, alcohol shall only be sold for consumption on the premises.

During Community Events, stall holders will be permitted to sell alcohol in sealed containers for consumption off the premises but only between the hours of 08:00 and 23:00.

Other Restrictions on Community Events

Community Events shall only take place on a maximum of 4 days each calendar year and shall only be open to the public between 08:00 and 23:00 hours. All licensable activities shall end no later than 22:30 hours. For the avoidance of doubt, this will not prevent any person from camping on the premises outside those hours, provided that no other licensable activities take place before 08:00 hours or after 22:30 hours on the day of the event nor before 08:00 hours on the day following the Community Event.

Restrictions on the provision of Late Night Refreshment

Hot food and drink provided as Late Night Refreshment shall be provided for consumption on the premises only and will only be supplied to persons temporarily resident overnight on the site. “Take-away” provision of Late Night Refreshment is not authorised under this Licence.

b) The prevention of crime and disorder

Restrictions on admission to events other than Community Events

Admission to any event involving licensable activities (other than any Community Event) shall be restricted to staff (including temporary staff) employed in connection with the management of the event and either:

1. The person, persons or organisation who has pre-booked the premises for the purpose of the event and his/her or its bona fide guests or
2. To persons who have pre-booked tickets to the event.

Persons who do not fall into these categories shall not be admitted to the premises during the relevant event.

Notification of proposed events

The holder of the licence, shall by no later than 15th March each calendar year, provide the Wiltshire Council and Police Licensing officers for the area with a list of all events planned to take place during the following 7 months with a brief description of the nature of the event, the date(s), timings, anticipated attendance and the nature of any licensable activity scheduled to take place. Any significant changes to planned events (including cancellations, new bookings or substantial changes in anticipated attendances) shall be notified to the Police and Council Licensing officers as soon as reasonable practicable. All such notifications may be made by e-mail.

Within 28 days of the issue of the licence and thereafter no later than 15th March each year, the holder of the licence will write to the occupiers of each residential property situated within the area shown on the plan attached hereto and marked "Notification Area Plan." The letter will assert that it is being sent by the holder of the licence in order to comply with licensing conditions and will contain details of the dates and times of any proposed "community events" scheduled to take place at the premises that calendar year or any other event which might be open to the public (as opposed to a purely private event). The letter will also invite the addressee to provide the holder of the licence with an email address so that if there are any changes to the proposed events, the addressee can be informed of the change by email. Any subsequent changes will then be notified to any person responding, at least 14 days before the event is scheduled to take place. The letter will also contain details of the 'Complaint Hot-line'

Recording of Incidents

An incident book shall be maintained on site and used to record any criminal (or suspected criminal) offence or accident resulting in injury known to the premises licence holder or the DPS as occurring on the premises or as a direct result of any licensable event taking place on the premises. The record shall include full details of the nature of the incident, any witnesses, the names of those involved (or description of the identity of those concerned if not known) and what action was taken following the incident. If an event takes place and no incidents occur, the incident book shall be noted accordingly. The incident book shall be made available for inspection by police and other authorised officers (as defined by the Licensing Act) on request.

Recording the deployment of SIA staff

If SIA registered security staff are deployed at the premises during any licensable event, their names, SIA registration numbers and the dates and times of their deployment shall be recorded in the incident book.

Staff training – sale of alcohol – Events other than Community Events

If alcohol is being sold on site other than during a Community Event or under the authority of a Temporary Event Notice, all staff involved in the sale of that alcohol shall receive appropriate training regarding the premises licence conditions, the laws relating to the sale of alcohol to persons under the age of 18 and to persons who are drunk. A refusals register shall be kept at each point of sale and used to record any and all instances when a sale of alcohol has been declined, the reason for the refusal, the name of the person refusing the sale and either the name of the person being refused, or, if not known, a description of that person provided that there shall be no requirement for persons selling alcohol in sealed bottles or containers at Community Events to keep a refusals register.

Sale of alcohol at Community Events

The holder of the licence shall require that when alcohol is being sold at a Community Event (other than under the authorisation of a Temporary Event Notice), the alcohol seller has in place adequate policies and procedures in place to ensure that alcohol is not sold in contravention of the Licensing Act 2003 (as amended).

Security and Stewarding at Events

The holder of the licence shall ensure that there is a risk assessment in place in respect of all types of events that might take place on the premises involving licensable activities to determine whether and, if so, to what extent SIA registered security staff and/or crowd or other stewards should be deployed during events (or parts thereof). A security and stewarding plan will be formulated for events based on the outcome of the risk assessments and security and/or stewarding staff shall then be deployed in accordance with the plan. Copies of both the risk assessments and security and stewarding plans shall be made available for inspection by authorised officers on request.

c) Public safety**Inter-reaction with Safety Advisory Groups**

The holder of the licence and the DPS shall liaise fully with any Safety Advisory Group established by or on behalf of the Licensing Authority (currently known as the Multi Agency Group (“MAG”)) and shall attend all relevant meetings either in person or by a duly authorised agent when requested to do so.

Health and Safety

Health and Safety risk assessments (including Fire Risk Assessments as required under the Regulatory Reform (Fire Safety) Order) will be undertaken in accordance with the advice contained in the “Purple Guide to Health, Safety and Welfare at Music and Other Events” and an overall Event Management Plan (“EMP”) for the premises will be formulated and implemented on the basis of those risk assessments. Copies of the EMP shall be made available for inspection by authorised officers on request.

Traffic Management

The holder of the licence will formulate and thereafter implement a traffic management plan to ensure the safety of persons arriving at or leaving events at the premises and other road users, including pedestrians.

d) The prevention of public nuisance

For each event a Noise Management Plan will be put in place and will comply with the appropriate code of practice, currently found here :

http://www.cieh.org/policy/noise_council_environmental_noise.html

The noise management plan will make reference to the outstanding Noise Abatement Notices and the maximum noise levels contained therein and will include

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- Basis of Noise Management Strategy
- Noise Monitoring on and off site
- Noise Levels
- Noise Sensitive Locations - including map
- Responsibility and Reporting
- Complaints Handling

Any noise management plan will be in addition to the following conditions and shall include any or all of these conditions.

Control of Car Parking Area

The holder of the licence shall ensure that whenever any licensable event is taking place at the premises, a steward (or SIA registered security person) is deployed at the gate entrance to the car park to ensure that people arriving at or departing from the event are properly marshalled and instructed to arrive or depart quietly so as not to cause a nuisance to occupiers of residential premises adjacent to the entrance to the licensed premises. Appropriate signage requesting that people leave quietly shall be prominently displayed in the car park area.

Sound Control Measures – Amplified Music

No person attending any event at the premises (other than a Community Event) shall be permitted to bring onto the premises or use on the premises any sound amplification equipment that has not been supplied or approved by or directly on behalf of the Premises Licence holder. The only exception to this will be in respect of equipment (such as an iPod or MP3 player) intended to be used only for the personal entertainment of the person concerned.

Other than at Community Events and as may be permitted by the Live Music Act or other legislation/regulations, the holder of the Licence shall ensure that it maintains overall control of sound amplification equipment used on the premises in conjunction with the provision of regulated entertainment and shall nominate a senior member of staff to have responsibility for compliance with this condition.

Noise levels from regulated entertainment involving amplified music and or speech shall be controlled to ensure that at no time is a statutory noise nuisance caused at any residential property situated within a mile radius of the premises and that after

23:00 hours, noise from regulated entertainment is only barely audible at the boundaries of any such properties so as to be inaudible inside.
The holder of the licence shall employ a suitable qualified acoustic engineer or consultant to advise on maximum levels of amplification so as to ensure compliance with these conditions.

Limitation on “Film nights”

The premises shall not be used on more than 6 occasions in each calendar year for the provision of regulated entertainment in the form of showing films outdoors.

Sound Control Measures – Acoustic Music

The holder of the licence shall ensure that no drums are played or used after 23:00 hours on the premises

Complaint “Hot-line”

The holder of the licence will publish on its website and provide the licensing authority and other responsible authorities, the Parish Council and the occupiers of all residential properties within the area defined on the Thoulstone Park Notification Area Map with a telephone number to report any complaint of noise nuisance. The telephone number will be a direct number to the management who are in control during the event. **Complaint Log**

The holder of the licence shall, on receiving any complaint about excessive noise from the premises, record the same in a complaint log, including the time, date and information of the caller and shall take action to investigate and resolve the complaint and record the action taken.

Arrival and departure times

Persons attending licensable events at the premises shall not be permitted to enter the premises before 08:00 hours. Save for emergencies, persons attending events will be instructed not to leave the premises after 23:00 hours.

e) The protection of children from harm

A “Challenge 25” policy shall be applied whenever alcohol is available for sale at the premises and signs to that effect shall be displayed at all points of sale.

No person under the age of 18 shall be permitted to attend any event at the premises involving licensable activities (other than a Community Event) unless accompanied by his/her parent or guardian or an adult of at least 25 years of age.